



**Gail Cairns-Sharry**  
Executive Director

**NEW HAVEN PUBLIC SCHOOLS**  
Food Services Division

Tel: (475) 220-1610  
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**MEMORANDUM**

**TO:** NHPS Finance and Operations Committee  
**FROM:** Michael J. Pinto, NHPS Chief Operating Officer  
Gail Sharry, Executive Director, Food and Nutrition Program  
Michael Gormany, Interim City Budget Director  
**DATE:** May 14, 2020  
**RE:** F&O Agenda Item Request/Approval  
Award of Contract for Bread and Bakery Products for fiscal year 2020-21  
**MEETING:** June 01, 2020

**Executive Summary:** Approval is requested for an award of contract under RFP# 2020-05-1326 for the purchase of Bread and Bakery products for the NHPS Food Service Program for FY 2020-21, in an amount not to exceed \$250,000

Vendor Name	Estimated Amount Not To Exceed (\$)
Lupi's Inc 169 Washington Avenue New Haven, CT 06519	150,000
Thurston Foods, Inc 30 Thurston Drive Wallingford, CT 06492	50,000
Chabaso Bakery 360 James Street New Haven, CT 06513	50,000
<b>Grand Total</b>	<b>250,000</b>

**Funding Source:** Food Services, Acct. #25215200-55587

**Key Questions:**

- Please Describe how this service is strategically aligned with school or District goals:**  
The Mission of the Food Service Department is to ensure that delicious, health meals are available to all New Haven students. We strive to serve good quality meals utilizing ingredients from many local producers that promote the health and wellness of students, so they can be more productive in the classroom. This will help meet the district's goals: economical, quality, and sustainable food service program.

2. **Please describe the evidence of effectiveness for this contractor. In addition, how is or will the contractor be evaluated? If a continuation service, what are the results of last year's evaluation?**

Vendor(s) are evaluated throughout the school year based on product sensory (food evaluation) delivery expectations, customers service, and other criteria set at the beginning of the school year. All vendors mentioned above have been used with no issues.

3. **Why do you believe this agreement is fiscally sound? Include how the contractor was selected (various quotes vs. RFP vs Sole Source), whether and why the cost has increased over last year (if continuation), and what an alternative might cost?**

The Vendor(s) was selected based on RFP# 2020-05-1326 20. For FY 2020-21

# Responses

Success: All data is valid!

CHABASO

Status	#	Item/Description	Item Specification	Quantity Required	Unit of Measure	Numeric Unit Price	Text Case Packing Size	Numeric Case Price	Total Cost
Helper:Res BidTableItem:Helper:Bid BidTableItem:ItemName BidTableItem:43644 BidTableItem:43643 BidTableItem:43645 BidTableItemResponse:47535 BidTableItemResponse:47536 BidTableItemResponse:47537 BidTableFormula:21189									

## Fresh Bakery Product(s) (Items cannot be frozen and must be delivered fresh to central kitchen and schools)

Success: All values provided	889754	#1-1	<b>WG Wheat Kaiser Roll Sandwich Roll</b>	Whole grain 2 oz eq grain	1700000	Roll	\$ 0.00	0	0	\$ 0.00
Success: All values provided	889755	#1-2	<b>Whole Grain Mini Sub Roll</b>	Whole grain 2 oz eq grain	300000	Roll	\$ 0.35	72	25.2	\$ 105,000.00
Success: All values provided	889756	#1-3	<b>Whole Grain Hard Roll</b>	Whole grain 2 oz eq grain	300000	Roll	\$ 0.00	0	0	\$ 0.00
Success: All values provided	889757	#1-4	<b>Hamburger Roll</b>	White Bun 2oz 1pk Frz CP72, individually packed	300000	Roll	\$ 0.35	72	25.2	\$ 105,000.00

## Delivery Option-Enter a 1 in unit price for Delivery option chosen

Success: All values provided	889758	#2-1	<b>Option 1 - Once a week On Monday (Tuesday if Monday is a holiday)</b>	Option 1 - Once a week On Monday (Tuesday if Monday is a holiday)	1	EA	1	0	0	\$ 1.00
Success: All values provided	889759	#2-2	<b>Option 2 - Twice a Week on Monday and Thursday</b>	Option 2 - Twice a Week on Monday and Thursday	1	EA	\$ 0.00	0	0	\$ 0.00
Success: All values provided	889760	#2-3	<b>Option 3 - Daily Delivery</b>	Option 3 - Daily Delivery	1	EA	\$ 0.00	0	0	\$ 0.00

# Responses

Success: All data is valid!

LUPI

Status	#	Item/Description	Item Specification	Quantity Required	Unit of Measure	Numeric	Text	Numeric	Total Cost
						Unit Price	Case Packing Size	Case Price	
Helper:Res BidTableItem:Helper:Bid BidTableItem:ItemName BidTableItem:43644 BidTableItem:43643 BidTableItem:43645 BidTableItemResponse:47535 BidTableItemResponse:47536 BidTableItemResponse:47537 BidTableFormula:21189									

## Fresh Bakery Product(s) (Items cannot be frozen and must be delivered fresh to central kitchen and schools)

Success: All values provided	889754	#1-1	<b>WG Wheat Kaiser Roll Sandwich Roll</b>	Whole grain 2 oz eq grain	1700000	Roll	\$ 0.25	84	21	\$ 425,000.00
Success: All values provided	889755	#1-2	<b>Whole Grain Mini Sub Roll</b>	Whole grain 2 oz eq grain	300000	Roll	\$ 0.25	84	21	\$ 75,000.00
Success: All values provided	889756	#1-3	<b>Whole Grain Hard Roll</b>	Whole grain 2 oz eq grain	300000	Roll	\$ 0.25	84	21	\$ 75,000.00
Success: All values provided	889757	#1-4	<b>Hamburger Roll</b>	White Bun 2oz 1pk Frz CP72, individually packed	300000	Roll	\$ 0.25	84	21	\$ 75,000.00

## Delivery Option-Enter a 1 in unit price for Delivery option chosen

Success: All values provided	889758	#2-1	<b>Option 1 - Once a week On Monday (Tuesday if Monday is a holiday)</b>	Option 1 - Once a week On Monday (Tuesday if Monday is a holiday)	1	EA	\$ 0.00	0	0	\$ 0.00
Success: All values provided	889759	#2-2	<b>Option 2 - Twice a Week on Monday and Thursday</b>	Option 2 - Twice a Week on Monday and Thursday	1	EA	\$ 0.00	0	0	\$ 0.00
Success: All values provided	889760	#2-3	<b>Option 3 - Daily Delivery</b>	Option 3 - Daily Delivery	1	EA	\$ 1.00	84	21	\$ 1.00

# Responses

Success: All data is valid!

## THURSTON

Status	#	Item/Description	Item Specification	Quantity Required	Unit of Measure	Numeric Unit Price	Text Case Packing Size	Numeric Case Price	Total Cost
Helper:Res BidTableItem:Helper:Bid BidTableItem:ItemName BidTableItem:43644 BidTableItem:43643 BidTableItem:43645 BidTableItemResponse:47535 BidTableItemResponse:47536 BidTableItemResponse:47537 BidTableFormula:21189									

### Fresh Bakery Product(s) (Items cannot be frozen and must be delivered fresh to central kitchen and schools)

Success: All values provided	889754	#1-1	<b>WG Wheat Kaiser Roll Sandwich Roll</b>	Whole grain 2 oz eq grain	1700000	Roll	\$ 0.27	96/2oz	25.49	\$ 452,200.00
Success: All values provided	889755	#1-2	<b>Whole Grain Mini Sub Roll</b>	Whole grain 2 oz eq grain	300000	Roll	\$ 0.26	96/2oz	25.31	\$ 79,200.00
Success: All values provided	889756	#1-3	<b>Whole Grain Hard Roll</b>	Whole grain 2 oz eq grain	300000	Roll	\$ 0.20	108/2oz	22.02	\$ 61,200.00
Success: All values provided	889757	#1-4	<b>Hamburger Roll</b>	White Bun 2oz 1pk Frz CP72, individually packed	300000	Roll	\$ 0.19	120/2oz	22.25	\$ 55,800.00

### Delivery Option-Enter a 1 in unit price for Delivery option chosen

Success: All values provided	889758	#2-1	<b>Option 1 - Once a week On Monday (Tuesday if Monday is a holiday)</b>	Option 1 - Once a week On Monday (Tuesday if Monday is a holiday)	1	EA	\$ 1.00	0	0	\$ 1.00
Success: All values provided	889759	#2-2	<b>Option 2 - Twice a Week on Monday and Thursday</b>	Option 2 - Twice a Week on Monday and Thursday	1	EA	\$ 0.00	0	0	\$ 0.00
Success: All values provided	889760	#2-3	<b>Option 3 - Daily Delivery</b>	Option 3 - Daily Delivery	1	EA	\$ 0.00	0	0	\$ 0.00